

## WIFI-FMA e-learning system guidelines

From here you can change the preferred language

The e-learning system is available at web address:  
**http://wifi-fma.com**



The screenshot shows the top navigation bar with 'WIFI Bulgaria' and a language dropdown set to 'English (en)'. Below the navigation bar is a banner with the slogan 'Знанието е вечно.' (Knowledge is eternal.) and contact information for WIFI Bulgaria. The main content area features a large Erasmus+ banner with a woman using a laptop. On the left, there is a 'LOGIN' form with fields for 'Username' and 'Password', a 'Remember username' checkbox, and 'Log in' and 'Lost password?' buttons. On the right, there is a disclaimer and logos for Erasmus+, WIFI Bulgaria, and the Human Resource Development Centre. Below the logos, the text reads 'WIFI Academy for Facility Management' and 'CO-FUNDED BY THE EUROPEAN UNION'.

List of the courses you are enrolled in



**LOGIN**

Username

Password

Remember username

This platform was developed with the financial assistance of the EU. "WIFI - BULGARIA" Ltd. solely responsible for the content, and under no circumstances can be considered as an official position of the European Union or HRDC.



**WIFI Academy for Facility Management**

CO-FUNDED BY THE EUROPEAN UNION

WIFI Academy for Facility Management is an innovative, multilingual platform for online distance training in Facility management

Username field –  
example: trainer

After the form is filled, you have to click on "Log in"

Password field –  
example: fjwi@32F\*  
after the first log in, the system will force you to change the initial password

WIFI Bulgaria English (en) My courses 0 Trainer

WIFI Знанието е вечно.  
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Erasmus+

### WIFI Academy for Facility Management

CO-FUNDED BY THE EUROPEAN UNION

WIFI Academy for Facility Management is an innovative, multilingual platform for online distance training in Facility management. It presents comprehensive online training materials in English, Bulgarian, German, Hungarian and Serbian languages applying trainee-friendly learning methods.

Erasmus+  
HUMAN RESOURCE DEVELOPMENT CENTRE

ADMINISTRATION My profile settings

#### Module 1: Facility Management Fundamentals. Facility Management Standards CEN EN 15221

Module's name, by clicking on it you will enter the current course

Modules which you are enrolled in, they may vary from time to time if you participate in a new one

Then you have to click on "Change password" option

If you want to change your password you have to click on your profile

The screenshot shows the 'WIFI Academy for Facility Management' course page. The main content area is titled 'Training Module 1: Facility Management Fundamentals. Facility Management Standards CEN EN 15221'. It includes a 'PRESENTATION' section with a 'Presentation' document icon, a 'CONTENTS' section with a list of topics and checkboxes, and an 'EXERCISES - Training Module 1' section with a list of exercises (Exercise 1, Exercise 2, Exercise 4, Exercise 5). There is also an 'ADDITIONAL RESOURCES - Training Module 1' section with a 'Virtual classroom' link. The right-hand sidebar contains a user profile for 'Trainer Trainer' with a dropdown menu open showing options: 'Edit profile', 'Change password', 'Message preferences', 'Preferences', 'Calendar', 'Messages', 'Forum posts', 'Discussions', and 'Log out'. Below the profile is an 'ONLINE USERS' section showing '(last 5 minutes)' and 'Trainer Trainer'. The 'CALENDAR' section shows a calendar for January 2016 with a table of dates. Below the calendar is an 'EVENTS KEY' section with options to hide global, course, group, and user events. The 'UPCOMING EVENTS' section shows 'There are no upcoming events'. The 'RECENT ACTIVITY' section shows 'Activity since Tuesday, 26 January 2016, 7:11 AM' and 'Full report of recent activity... Nothing new since your last login'.

Integrated message system

Course settings

Online users right now

Calendar which shows exam date and exercises deadlines

The screenshot displays the 'Module's view' in the WIFI Bulgaria system. The interface is organized into several key sections:

- Header:** 'WIFI Bulgaria' and 'My courses' on the left; navigation icons and 'Trainer' on the right.
- ADMINISTRATION Sidebar:** Includes options for 'Course administration', 'Turn editing on', 'Users', 'Reports', 'Grades', 'Import', 'Switch role to...', and 'My profile settings'.
- Main Content Area:**
  - Training Module 1: Facility Management Fundamentals. Facility Management Standards CEN EN 15221**
  - PRESENTATION:** A 'Presentation' icon.
  - CONTENTS:** A list of topics with checkboxes: 'Historical Development of Facility Management', 'Definition of Facility Management', 'The Building Blocks of Facility Management', 'Facility Management Added Value and Benefits', 'Review of European FM Standards - CEN 15221 1-7', and 'List of references'.
  - EXERCISES - Training Module 1:** A list of 'Exercise 1' through 'Exercise 5'.
  - ADDITIONAL RESOURCES - Training Module 1:** A 'Virtual classroom' link.
- CALENDAR Sidebar:** Shows a calendar for January 2016 and an 'EVENTS KEY' with options to 'Hide global events', 'Hide course events', 'Hide group events', and 'Hide user events'.
- UPCOMING EVENTS Sidebar:** Displays 'There are no upcoming events' with links for 'Go to calendar...' and 'New event...'.
- RECENT ACTIVITY Sidebar:** Shows 'Activity since Tuesday, 26 January 2016, 6:10 PM' and 'Full report of recent activity... Nothing new since your last login'.

Presentation

Theme's name

Exercises

Virtual classroom

Recent activities block – all changes made after your last login will be displayed here

Block with the upcoming events